

**GETCO**

GUJARAT ENERGY TRANSMISSION CORPORATION LIMITED

**State Load Dispatch Centre, Gotri- 132KV S/S Campus  
VADODARA – 390 021.**

Telephone No.(0265) 5531132; 2352103/2353171 Fax No.(0265) 2352019

Web site: [www.sldcguj.com](http://www.sldcguj.com) Email: [sldc@gebmail.com](mailto:sldc@gebmail.com)

**NO: SLDC/TECH/VEHICLE/ 714**

**DT: July 17, 2010**

**Name of Work: Annual Rate Contract for hiring diesel driven taxi  
passing A/C indica Car for CE (SLDC), Gotri**

Tender documents contain following.

**INDEX**

- Tender Notice
- Instructions to the Bidders.
  - (a) General Specification
  - (b) Payment of Earnest money Deposit and Security Deposits
  - (c) Commercial Conditions
  - (d) Technical Conditions
  - (e) General terms & conditions.
- Notes for technical & commercial qualification
- Annexure-I
- Annexure-II
- Annexure-III
- Labor laws
- Schedule B

**(N H SUTHAR)  
CHIEF ENGINEER (SLDC)**

Sign & Seal  
Of the Bidder



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**TECHNICAL BID**  
**SCHEDULE-A**

01. NAME OF WORK : Annual Rate Contract for hiring diesel driven taxi passing A/C indica Car for CE (SLDC), Gotri
02. ESTIMATED COST : Rs 233600/-
03. EARNEST MONEY : Rs. 2340 /-
04. SECURITY DEPOSIT : 05 % OF THE CONTRACT VALUE  
\*\*\*\*
- 
05. LAST DATE OF RECEIPT OF TENDER: 03/08/2010 up to 15.00 Hrs (By R.P.A.D. or speed post only)
06. DATE OF OPENING OF TENDER (Technical Bid) :03/08/2010 at 16.00 Hrs (if possible)
08. PRICE OF TENDER : RS. 250/-
09. TIME LIMIT : Twelve Months.

Earnest money deposit & tender fee will be accepted only by Demand Draft payable at Baroda on any nationalized Bank drawn in favour of "GUJRAT ENERGY TRANSMISSION CORPORATION LIMITED". DDs shall be enclosed with the technical bid of the tender. Payment in any other form for tender fee, EMD will not be accepted. . **Any tender received without EMD & tender Fee with technical bid will be out rightly rejected.**

**(N H SUTHAR)**  
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Web site: [sldcguj.com](http://sldcguj.com) Email: [sldc@gebmil.com](mailto:sldc@gebmil.com)**USE NATURAL DAY LIGHT  
TENDER NOTICE: 05/2009**

Sealed Percentage rate Tender is invited in two separate sealed covers super scribed technical bid & price bid for **hiring diesel driven taxi passing A/C indica Car for CE (SLDC), Gotri on Annual Rate Contract basis** from experienced contractors and who have executed actual work of equivalent amount successfully. The tender is down loaded from web sites [www.sldcguj.com](http://www.sldcguj.com) **tender fee & EMD shall be enclosed only with the technical bid of the tender by DD payable at BARODA on any nationalized bank.** Also pre qualification requirement are found non-satisfactory the tender will be outrightly rejected.

Sr. No.	Name of work	Estimated cost in RS.	Time limit	Tender fees (DD only)	EMD Rs. (DD only)
1	Hiring of diesel driven A/C indica Taxi passing car for 12 hours a day for CE (SLDC), Gotri on Annual Rate Contract basis	233600/-	12 months	Rs. 250/-	2340/-

- 1. Last date of receipt of tender: 03/08/2010 (up to 15.00 Hrs. Only by RPAD or speed post.)**
- 2. Due date of opening of tender: 03/08/2010 at 16.00 Hrs (if possible) (Technical bid)**
- 3. Validity of tender: 180 days from the opening of the technical bid.**

The GETCO-SLDC reserves the rights to reject any or all tenders or to accept any tender without assigning any reasons thereof.

**CHIEF ENGINEER (SLDC)**

Sign & Seal  
Of the Bidder

## GENERAL SPECIFICATIONS

1. Tenders are invited for hiring of taxi passing diesel driven A/C indica car of **Model October 2009 and there after** for CE (SLDC), Gotri, Vadodara on Annual rate contract basis.
2. Touring journey generally covers area within Gujarat state and as per instruction of Engineer-in-charge
3. Conditions here under are applicable in addition to the terms and conditions mentioned in Booklet "TENDER AND CONTRACT OF WORKS" available for reference at the Office of C.E. (SLDC) GETCO, SLDC Gotri.
4. The rates quoted shall be on annual rate contract basis and will remain valid for twelve calendar months to execute the order.

**Rates must be inclusive all the applicable taxes (except condition no 40), salary, cost of fuel, oil and other consumables, wear and tear of tyre and tubes and maintenance charges including material cost to keep vehicle in full working and smooth running condition.**

Without obtaining any confirmation, further three months extension order can be issued by the Tender accepting authority in case required by the Company at same rate, terms & conditions.

The Company reserves the right to terminate the contract at any time without assigning any reason. The contractor (s) shall not be entitled to any compensation of such termination of contract.

5. The rates quoted shall include all taxes, levies pertaining to vehicles of the class specified herein in the Schedule B including but not limited to fuel taxes, levies, service taxes, salary and perks to the driver levied by the Govt. CPF to the driver etc .in force from time to time during the period of contract.
6. The contractor will have to fulfill the conditions of contract labour (Regulation abolition) Act and furnish the records, failing which payment will not be made & will result in termination of contract at contractor's risk & cost.
7. Vehicle will have to be sent alongwith well experienced white dressed driver having good manners with necessary tools and tackles to meet the normal break down while on road. The driver sent with the vehicle shall have license for vehicle driving min 05 years and taxi badge. The driver shall be well versed with RTO rules. If driver fails to wear uniform as indicated a penalty of Rs.100/- per day will be deducted & continuous observance for 15 days will make the contract liable for termination at contractor's risk & cost.

Sign & Seal  
Of the Bidder

8. The driver shall drive the vehicle only in accordance with the clear directives of Officer in charge and as per the RTO rules. In case driving is found unsatisfactory, contractor shall have to replace the driver with good one or the contract will be terminated at contractor's risk & cost.
9. The driver should be provided with enough money to cover the cost of diesel repairs and incidental expenditure at any time.
10. No tools, tackles and manpower for execution of order will be provided by GETCO.
11. Vehicle with driver shall be available as per schedule B. The arrangement for the drivers shall be made accordingly. The Head quarter of vehicle will be at SLDC Gotri to perform the duties as per instructions of Engineer in charge.
12. The vehicle should be up to date and diesel driven only with good upholstery covered with clean covers comfortable seating arrangement and shall be washed at regular intervals to keep vehicle neat and clean.
13. The contractor shall allow carrying small instruments etc. along with officers in the vehicle.
14. Contract may be extended for further 12 months if agreed mutually by both sides.
15. During the period of maintenance /breakdown of the vehicle, the contractor will have to send another identical or upper class vehicle. In case of failure to meet this condition, further action will be taken at the risk & cost of contractor as deemed fit by Engineer in charge.
16. No advances shall be paid. The monthly bills in triplicate should be forwarded to concerned engineer. Payment will be made by A/c. Payee cheque only within 30 days of receipt of the bill. Income-Tax (if any) will be deducted at source from R.A.Bill., as per prevailing rules at the time of payment.
17. Chalans for opening and closing Kilometer readings and kilometers traveled should be got certified and duly signed by the officer traveling in the vehicle. In absence of these requirements the bill will not be paid.
18. Vehicle shall be made available round the clock for all 365 days of the year & the Company will pay nothing extra. Weekly one off will be granted as per requirement of the officer in charge.
19. In case of accident of the vehicle, the driver and occupants of the vehicle at the time of accident, the whole and sole responsibility will be of vehicle owner/ contractor to pay compensation or damages to the persons, involved as per law of Act and the Company will not be responsible for any claim or any other actions on this account.

20. The contractor shall follow all rules and regulations pertaining to the vehicle and its running / working such as RTO, traffic, etc. scrupulously. Any consequences arising due to non-observance of any such rules shall be to the account of the Contractor.
21. If contractor fails to execute the order successfully, as per requirement the order will be got completed through other agency at risk and cost of contractor. (Difference if any due to higher rate, will be recovered from the contractor.)
22. In case of any dispute or any discrepancy, the decision of Chief Engineer, GETCO. SLDC Gotri Vadodara will be final and binding to the contractor.
23. The quantities shown in the Schedule 'B' and journey Kilometers will be considered from Headquarters to Headquarters., however if officer/s are required to the picked up, then that will be considered from first pick up point vis- a vis for return also.
24. **If contractor fails to provide the vehicle on any day, as per contract, penalty at rate of 1500/- per day or actual payable charges which ever is higher.**

25. **Agreement:**

As per Company's rules, contractor will have to enter in to an agreement on Stamp paper of Rs. 50/- with the company in prescribed format before commencement of work. The cost of stamp fees shall be borne by the contractor.

26. **Indemnity Bond :**

The contractor will have to execute an indemnity bond on stamp paper of Rs. 100/- as per prescribed format at his cost before commencement of order stating that for any accident or damages to the contractor's staff, equipments or any other people's vehicle due to any reasons. GETCO SLDC shall not be responsible.

27. **Commencement /PENELTY:**

Contract will start from the date of receipt of order and/or as per directive of Engineer In-charge failing which penalty at ½% per week not exceeding 10% of contract value will be imposed.. The contract will remain in force from date of commencement for twelve months.

28. **Formula for considering price variation:**

No price variation will be payable on cost of oil/ tyres, tubes etc. Only charges in price of diesel/ petrol will be adjustable. You must quote on the basis of prevailing 15 days before the due date of the tender. This base rate shall be indicated in the offer. For every ten paisa increase in price of fuel the per Km payable price shall go up to by one paisa. This will be applicable to the actual Km traveled during the month

29. The vehicle shall be in the name of bidder only. No other vehicle will be accepted.

**EMD :**

1 % of the estimated cost is required to be paid as Earnest Money Deposit along with technical bid of tender by Demand Draft drawn on any Nationalized Bank in favour of “**Gujarat Energy Transmission Corporation Ltd. payable at Baroda only**” Tender will not be considered without payment of EMD.

29. The Chief Engineer (SLDC), Gotri, Vadodara, reserves the right to reject/ accept any or all the tenders without assigning any reasons thereof.

**30. Security Deposit :**

The 05 % of order value is to be paid in cash or by Demand Draft drawn in favour of “**Gujarat Energy Transmission Corporation Ltd.**” Payable at Baroda on Nationalized bank only (on acceptance of tender) as Security Deposit. Out of this, 50% shall be paid at SLDC, Gotri office within 10 days from receipt of letter of intent (L.O.I.) & balance 50% shall be recovered from first two R.A. bills.

The same should be refunded with out any interest on completion of work successfully & on receipt of ‘NOC’ from officer in charge.

**31. Insurance:**

(A)(a) Vehicle to be provided should be comprehensively insured (Full insurance). Attested copy of Insurance policy should be submitted to this office before placement of order,

(b) Insurance for driver should also be arranged by the contractor and attested copy of the same should be submitted to this office.

© Policies shall be valid for a minimum period of 12 months from the date of submission to this office.

(B) Renewal of Insurance policy etc will be done by the contractor at his cost during the contract period if required. Attested copies of renewed insurance will be submitted to this office without fail.

35. The Full amount of the “**Earnest Money Deposit**” paid shall stand forfeited if the full amount of specified Security Deposit is not paid in specified time by the successful bidder and the order will stand cancelled at the risk and cost of contractor.
36. The validity of the tender shall be six months from the date of opening of tender.
37. Conditional Tender will not be accepted.
38. The Contractor shall furnish his rate justification in the form of Rate Analysis.
39. The Bidder shall furnish details of vehicle registered in the name of bidder only. Failing to produce such proof, EMD shall be forfeited and tender will be out rightly rejected.
40. **All Road Tolls / Bridge Tolls, parking charge shall be reimbursed on production of proof of payment along with monthly R.A.Bills, for when the vehicle is on duty.**

41. Driver should be provided with mobile at least to receive the phone calls. This condition is mandatory and no compromise will be acceptable.
  
42. **Bidder shall sign page by page and submit the tender. No additions /alterations will be accepted. Any tender violating this condition will be out rightly rejected.**

**(N H SUTHAR)**  
**CHIEF ENGINEER (SLDC)**

**GUJARAT ENERGY TRANSMISSION CORPORATION LTD.,  
SLDC GOTRI  
Notes for TECHNICAL BID**

The tender documents are in two separate bids i.e. **technical bid** (i.e. qualifying bid) and **price bids** (i.e. commercial bid). Following credentials shall be submitted with the technical bid for qualification.

1) **Experience:**

Bidder should have to produce satisfactory completion certificate of similar type and magnitude of work.

2) **Solvency:**

Latest bank solvency certificate from any nationalized bank of a sum equivalent to 20% of tender Value shall be submitted.

3) **Provident fund code:**

Separate provident fund code number towards your firm registered with Regional P. F. Commissioner. If PF code is not applicable, please specify on letter pad with justification.

4) **Income Tax Registration:**

Bidder must have PAN CARD & attested copy of the same shall be submitted.

5) **Tender fee:**

Tender fee (Rs.250/-) shall be enclosed with the technical bid of the tender only by DD payable at BARODA on any nationalized bank. Technical bid without tender fee should our rightly rejected.

6) **Earnest Money Deposit:**

EMD will be accepted by **Demand Draft on any** Nationalized Bank only situated at "VADODARA", drawn in favor of "GUJARAT ENERGY TRANSMISSION CORPORATION LTD.," Tender without EMD and tender fee shall be rejected. Two separate demand draft for Tender fee and EMD should be submitted with technical bid. Any tender submitted without tender fee and E. M. D. will be disqualified.

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CHIEF ENGINEER [SLDC]  
GOTRI

Sign & Seal  
Of the Bidder

**GUJARAT ENERGY TRANSMISSION CORPORATION LTD.,  
SLDC GOTRI  
Notes for COMMERCIAL BID**

The commercial bid (i.e. Price bid) shown in tender documents comprising **schedule B** shall be submitted in separate self-addressed envelope provided with tender documents.

The technical bid shall be opened at 4.00 pm, if possible on due date. After scrutinizing of the technical bid, if party fails to fulfill the above requirement for qualification, the price bids of such parties will not be opened. The price bid of qualifying parties thereafter shall be opened afterwards in the presence of qualifying parties (the date and time will be communicated to qualified parties).

The bid should be clearly subscribed with our reference number, due date and title of work. The offer should be valid for acceptance for a minimum period of 180 days from the date of opening of technical bid.

Chief Engineer (LD)  
GETCO, SLDC GOTRI

Sign & Seal  
Of the Bidder

**: GENERAL TERMS & CONDITIONS:**

1. The contractor shall be required to provide diesel driven indica car having TAXI passing from RTO of the models of not more than October-2007. However brand new vehicle is preferred. Any vehicle not confirming to the said specifications shall not be accepted.
2. The successful bidder has to produce following documents for verifying within 10 days after receipt of letter of intent (L.O.I.).
  - i) Insurance certificate valid for the period of tender & must be up to date
  - ii) Registration certificate book with Tax paid up to date.
  - iii) Fitness certificate
  - iv) Road permit.
  - v) Any other documents relevant relating to hiring of vehicle.
  - vi) Registration as "MAXI / TAXI"
3. The contractor shall make his own arrangements for the lodging/ boarding etc. if required, of him self, his drivers, agents and servants etc.
4. The contractor shall ensure that either himself or representative on his behalf is deputed by him to keep in touch with Engineer in charge with regard to detailing of vehicles providing arrangements for substitutes in case of any vehicles going off road looking after to general need of vehicle.
5. The contractor shall also make his own arrangements for refueling, repairs and maintenance of his vehicle and provide other vehicle during maintenance or repair period as per the (1) mentioned in this tender document. The contractor must follow all the rules and regulation of the labor laws (relating to engagements of persons by him.)
6. The vehicles once inspected and approved by the engineer for hire shall not be changed or substituted by the contractor except on orders from the Engineer in charge or on becoming vehicle defective/off road due to accident, breakdown etc. In such an event, the contractor shall give immediate intimation to the Engineer. Where a change of vehicle is likely to last for more than one week prior approval from engineer in charge shall be obtained.
7. The speedometers of the vehicles must be maintained with full accuracy and in working condition/order at all times. Any defect noticed, there in must be rectified at the earliest in a period not exceeding two days. Till such time, the meter starts working the Kms of journeys for various places shall be decided by the users/engineers. The Speedometer/KM reading shall have to be calibrated at the risk and cost of contractor, if so desired by engineer in charge.

Sign & Seal  
Of the Bidder

8. No interest shall be paid by the Company on security deposit. Earnest Money Deposit (EMD) received along with the tender shall also be converted into security deposit in the event of awarding the contract to a successful bidder. The same will be refunded within one month to all non-successful bidders without any interest.
9. Tender fee paid for purpose of tender papers is non refundable.
10. The security deposit shall be refunded to successful tenderer only after satisfactory completion of the work or on its termination by the Company due to its own reasons. The Company reserves the right to recover any dues, outstanding against the contractors from the bills due for payment on security deposit against any order/s placed by the GETCO towards any loss caused to the Company owing to negligence or default of the contractor, his servants or agents. The refund shall be done only of production of No Objection Certificate of all concerned officers.
11. **The rates quoted by the Tenderer the schedule of rates must include all charges & taxes of every type such as fuel, service taxes, levies maintenance repairs, driver or contractors, servant/agent wages etc.**
12. The contractor shall provide stand by vehicles to ensure prompt substitute arrangements should the vehicle go off road.
13. In case any vehicle remains absent or fails to report for duty or a vehicle if provided as a substitute is not in acceptable condition, the Company shall recover penalty at the rate hereinafter specified. And in case of an unacceptance of substituted vehicle any journey covered by it may also be dis-allowed apart from recovering penalty as if the vehicle is absent.
14. Company shall have right to hire vehicle from other agency at the risk and cost of contractor in case of default.

**(N H SUTHAR)**  
**CHIEF ENGINEER (SLDC)**

**ANNEXURE – I****INSURANCE CONFIRMATION**

I/ we Shri / M/S \_\_\_\_\_ is /  
are agreed to insure my / our employee / laborers and equipment for any type of fatal  
non-fatal Accidents / injuries or loss and damages during the execution activities for  
the work awarded to us / me vide GETCO. Order NO.  
\_\_\_\_\_ dated \_\_\_\_\_ and agrees to  
produce the copy of insurance policy before depositing security deposit and it will be  
extended till completion of the work at my / own risk and cost

**Sign with seal  
Of contractor**

Sign & Seal  
Of the Bidder

**ANNEXURE – II**

(On non judicial stamp paper of Rs.50/-)

**CONTRACT AGREEMENT**

This agreement is made at BARODA the \_\_\_\_\_ day of \_\_\_\_\_ in the Christian year Two thousand four between M/S \_\_\_\_\_ ( herein after referred to as “THE CONTRACTOR” which expression shall unless excluded by or repugnant to the contract includes its successors or permitted assigns)of the one part and the Gujarat Energy Transmission Corporation Ltd having their Head Office at Sardar Patel Vidyut Bhavan , Race Course, BARODA 390 007 (herein after called “THE COMPANY” which expression shall unless excluded by or repugnant to the contract includes its successors or permitted assigns) of the other part.

WHEREAS the aforesaid Company has accepted the tender of the aforesaid contractor for \_\_\_\_\_ as per Companys order No. \_\_\_\_\_ herein after called “THE WORKS “ and more particularly described enumerated or referred to in the specification, terms and condition prescribed in the order letter, covering letter and other letters and schedule of price which for the purpose of identification have been signed by Shri \_\_\_\_\_ on behalf of the contractor and by \_\_\_\_\_ on behalf of the Company a list whereof is made out in the schedule hereunder written and all of which said documents are deemed to form part of this contract and included in expression “THE WORKS” wherever herein used , upon the terms and subject to the conditions hereafter mentioned .

AND WHWEREAS THE COMPANY has accepted the tender of contract for the contractors for the construction of the said works for the sum of Rs. \_\_\_\_\_ ( Rupees \_\_\_\_\_ ) upon the terms and subject to the conditions herein mentioned .

NOW THIS AGREEMENT WITNESSES AND IT IS HEREBY AGREED AND DECLARED THAT :-

1. The contractor shall do and perform all works and things in this contract mentioned described or which are implied therein or there from respectively or are reasonably necessary for the completion of the works as mentioned and at the terms, conditions and stipulations contained in this contract, and in consideration of the due provision , execution, construction and completion of the works agreed to by the contractors as aforesaid , the Company doth hereby covenant with contractor to pay all the sums of money as and when they become due and payable to the contractors under the provisions of the contract. Such payments to be made at such times and manner as is provided by the contract.
2. The conditions and covenants stipulated herein before in this contract are subject to and without prejudice to the rights of The Company to enforce penalty for delays

and / or any other rights whatsoever including the right to reject and cancel on default or breach by the contractors of the conditions and the covenants and stipulated in the general conditions, specifications, forms, or tender schedule, drawing etc. attached with the Company’s Order No. \_\_\_\_\_ .

Sign & Seal  
Of the Bidder

The contract value , extent of supply delivery dates , specifications, and other relevant matters may be altered by mutual agreement and if so altered shall not be deemed or construed to mean or apply to affect or other terms and conditions of the contract and the general conditions and the contract so altered or revised shall be in and shall always be deemed to have been subject to and without prejudice to the said stipulation.

**SCHEDULE**

List of documents forming part of the contract :

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

In witness whereof the parties have set their hands and seal this day of and month year first above written.

1 Signed sealed and delivered by

( Signature with Name , Designation , & Official Seal)  
for and behalf of M/S \_\_\_\_\_

In presence of Name , Full address & signature

i) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ii) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2) Signed sealed and delivered by

( Signature with Name , Designation , & Official Seal)  
for and behalf of Gujarat Energy Transmission Corporation Ltd

In presence of Name , Full address & signature

i) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ii) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sign & Seal  
Of the Bidder

## ANNEXURE – III

(On non-judicial stamp paper of Rs.100/-)

### INDEMINITY BOND

KNOW ALL MEN BY THESE PRESENT that we \_\_\_\_\_  
 \_\_\_\_\_ (hereafter called "THE CONTRACTOR" which expression shall, where the context so admits, includes their heirs, executors, administrator and legal representative, successors and permitted assigns) are hereby held and firmly bind unto the **Gujarat Energy Transmission Corporation Limited** (herein after called "**GETCO**" which expression shall where the context so admits, include its successors and assigns) to refund the full amount of steel, cement and other material supplied by the Board under the terms and conditions of the A/T NO. \_\_\_\_\_ DATED \_\_\_\_\_. Against any loss, damage or deterioration of whatsoever nature occurs to the said materials supplied by the **GETCO** and which are in the custody of the contractor at his works site on behalf of the **GETCO** at \_\_\_\_\_ or if any of the said materials when inspected by any Officer authorized by the **GETCO** in this behalf is found to be damaged, lost, deteriorated in quality or quantity, the contractor hereby agree to pay the full amount forthwith to the **GETCO** and hereby bind himself to indemnify and at all times keep indemnified the **GETCO** against all loss, damage and deterioration to the cement, steel and any material supplied by the **GETCO** within 30 days, the market value of such loss, damage and deterioration in full to the Board and shall also authorize the **GETCO** to deduct the said sum from any sum due to the contractor or any sum which at any time may become due to the contractor under the above referred contract entered into by the contract or any other contract with the **GETCO**.

AND WHEREAS THE contractor do hereby agree to be responsible for the safe custody, protection and preservation of the said materials against all risks excluding war risks and against loss, damage and deterioration of whatsoever nature in respect of the said materials while it remains in the custody and possession of the contractor.

AND WHEREAS the said materials shall at all times be open for inspection by any Officer authorized by the **GETCO**.

Now the conditions of the above written Bond are such the contractors shall pay the full amount forthwith to the **GETCO** in the event of loss, damage or deterioration or whatsoever except due to circumstances arising out of war or natural calamities in respect of the materials supplied by the **GETCO** and shall fully and effectually indemnify and keep indemnified the **GETCO** against such loss, damage and deterioration in time.

The contractor shall keep the said materials open at all times for inspection by the Officers authorized by the **GETCO** and produce at anytime when demanded.

IN WITNESS WHEREOF: We the \_\_\_\_\_

Hereto signs at \_\_\_\_\_

(Signature of the Contractor

With his Name Designation

& Official seal) \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_

In presence of:

With Name, Full Address & Signature:

1. \_\_\_\_\_

2. \_\_\_\_\_

Sign & Seal  
 Of the Bidder

**LABOUR LAWS:**

Persons below the age of 18 years shall not be employed for the work.

No female worker shall be employed in the night shift between 07.00 p.m. and 06.00 a.m. next day.

Contractor shall maintain a valid labour license under the Contract Labour (Regulation and abolition) Act for employing necessary manpower required by him. In the absence of such license, the contract shall be liable to be terminated without assigning any reason thereof.

The Contractor shall at his own expenses comply with all labour laws and keep the Company indemnified in respect thereof. Some of the major liabilities under various Labour and industrial laws that the Contractor shall comply are as under:

- i) Payment of contribution by way of Employer's Contribution towards Provident Fund, Family Pension Scheme, Deposit Linked Insurance Scheme, Administrative charges, etc. at the rates made applicable from time to time by the Government of Gujarat / Government of India or other Statutory Authority.
- ii) Payment of deposit in respect of each contract labour at the rate of Rs.30/- with the Office of Commissioner of Labour as per the Contract Labour (Regulation and Abolition) Act.
- iii) License fee as prescribed under the Contract Labour (Regulation and Abolition) Act and Rules framed there under depending upon the number of workmen.
- iv) Paid leave facility and wages as per the provision of the Factories Act at the rate of one day for every 20 days of working.
- v) Identity Cards as prescribed under the Factories Act with photo affixed thereto, for identification.
- vi) Payment of retrenchment compensation, Notice Pay and other liabilities as per Industrial Dispute Act. Any payment to the Contractor's employee arising out of any claim of disputes under the Industrial Disputes Act 1947 or any other Labour Laws.

Sign & Seal  
Of the Bidder

- vii) Payment of compensation in case of accidental injury.
- viii) Provision of crèche` if the female labourers employed are more than 30.
- ix) Maternity Leave as per the provisions of the Maternity Benefit Act.

The above are some of the major liabilities of the Contractor in addition to other liabilities prescribed under the various labour laws, in force from time to time, from Statutory Authorities like State Government / Government of India, which the Contractor shall have to comply with.

**PROVIDENT FUND AND FAMILY PENSION SCHEME:**

The Contractor shall submit alongwith his bills (month wise) a Statement regarding deduction against employees Provident Fund and Family Pension Scheme in respect of each concerned employee. Provident Fund and Family Pension Scheme at the rate of 18% (or at the rate made applicable by the Government from time to time of the wages. The Contractor with Regional Provident Fund Commissioner, Ahmedabad, shall deposit the Contractor's contribution and his workers contribution towards Provident Fund and Family Pension Scheme.

**DEPOSIT LINKED INSURANCE SCHEME:**

The contractor shall have to deposit 1/2 % of the wages in respect of employees who is a member of the Provident Fund, as the contribution to the Deposit Linked Insurance Scheme with Regional Provident Fund Commissioner, Ahmedabad.

**ADMINISTRATIVE CHARGES:**

The Contractor with Regional Provident Fund Commissioner, Ahmedabad at the rates applicable, shall deposit administrative charges for maintaining Provident Fund Account.

**PAID LEAVE FACILITY:**

Paid Leave Facility at the rate of one day for every twenty days worked by the Contract Labour, shall be provided by the Contractor to his workers. He shall maintain Leave Records, Leave Cards, for individual labourer which shall be duly verified, approved and certified by the Authorized Officer of the Company.

**WORKMAN'S COMPENSATION FUND AND EMPLOYER'S LIABILITY INSURANCE:**

The contractor shall cover all his employees under workmen's compensation fund and under the liability insurance. The purchaser shall not be responsible for any payments of compensation to the workers/supervisor of the contractor for fatal or non-fatal accidents during the pendency of the contract.

The contractor shall employ adequate number of experienced staff at site for daily supervision and for maintenance of various registers and records required under the law and contract. No payment for supervision shall be admissible.

**CONTRACTOR TO INDEMNIFY THE COMPANY:**

The Contractor shall Indemnify the Company and every member officer and employees of the Company also, Engineer-in-Charge and his staff against all actions, proceedings, claims, demands, costs and expenses whatever, arising out of or in connection with the matters referred herein above elsewhere and against all actions, proceedings, claims, demands, costs and expenses which may be made against the Company or Government for or in respect of performance of his obligation under the contract documents. The Company shall not be liable for Government for or in respect of performance of his obligation under the contract documents. The Company shall not be liable for or in respect of or in consequence of any accident or injury to any workman or other person in the employment of the Contractor or his Sub-Contractor and the Contractor shall indemnify and keep indemnified the Company against all claims, demands, proceedings, cost, charges and expenses whatsoever in respect thereof or in relation thereto.

**WORKMEN'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE**

Insurance shall be effected for all the Contractor's employee engaged in the performance of this contract. If any of the work is sublet, the Contractor shall required the Sub- Contractor to provide workmen's employer's liability insurance for the latter's employees such employees are covered under the Contractor's Insurance.

**WAGES TO BE PAID & TIME OF PAYMENT ETC. BY THE CONTRACTOR**

- a) The Contractor shall pay minimum wages per day to his Labours/ Workers as per rates fixed under the minimum wages act. The wages of every Contract Labour employed by him under this contract shall also be paid by him before the expiry of 7th day of the last day of the month in respect of the wages are payable (i.e. wages of a month have to be paid by him in the first week of the next month). Any default will result in cancellation of contract forthwith or else the Contractor shall be punishable to the extent of Rs. 100/- per each day.

Sign & Seal  
Of the Bidder

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Tender esteem.doc Seal & sign  
Of bidder

- b) The Contractor shall give his Telephone Number and Address to the Company, so that, in case of labour trouble etc. the Contractor can be contacted. The Contractor shall arrange to have his office outside the factory premises and the Contractor keep himself present throughout the working hours.

#### **REGISTRATION WITH PROVIDEND OFFICE**

- i) The separate P.F. code issued from P.F. commissioner is required to be taken by contractor.
- ii) The contractors who do not possess separate P.F. code number of RPFC, their tender will not be considered for acceptance.
- iii) The contractor should mention separate P.F. code number allotted by PPFC, along with the tender.

#### **AUTHENTICATION.**

The complete details (Name, Designation, Specimen signature etc. of the Authorized person to sign the tender documents, correspondence agreement, test reports et. During pendency of contract, shall invariably enclosed with the tender along with the Resolution etc. of the Firm for authorizing particular person for authenticating documents. The number of authorized signatures shall not be more than three. Any tender without these details will be out rightly rejected.

In case the Authorized signatory person leaves the firm, on permanent basis, another person shall be nominated under intimation to this office. However the Director/Owner of the Firm shall sign the intimation only.

Except in case as indicated in the authorized signatory will not be changed.

Signature with seal  
of contractor.

**(N H SUTHAR)**  
**CHIEF ENGINEER (SLDC)**

Sign & Seal  
Of the Bidder

**ESTIMATE**

**WORK: Hiring of taxi passing diesel driven indica AC car for Chief Engineer [sldc], Gotri.**

<b>SR. NO.</b>	<b>PARTICULAR</b>	<b>RATE</b>	<b>PER</b>	<b>QTY.</b>	<b>AMOUNT</b>
1	Hiring of taxi passing diesel driven indica AC car for 12 hrs. service a day – for 2500 KMs / months fixed.	15000/-	MONTH	12 Month	180000/-
2	Rate for extra KMs beyond 2500 KMs per month.	5/-	KM	6000 KM	030000.00
3	Extra hrs. beyond 12 hrs. a day.	30/-	Hr.	720 Hrs.	021600.00
4	Night halt charges ( Night shall be consider for 00.00 hrs. to 06.00 hrs)	100/-	Night	20 Night	02000.00
<b>TOTAL ESTIMATE</b>					<b>233600.00</b>

I am /we are willing to carry out the above work at----- % (fig) -----  
Percentage (in words) Below/above the estimated cost.

**SIGN OF CONTRACTOR WITH STAMP**

**CHIEF ENGINEER [SLDC]  
GOTRI**

Sign & Seal  
Of the Bidder